

Downstream Authority of the Quapaw Tribe of Oklahoma Regular Meeting
July 16, 2013

Meeting Called to Order: 10:07 am

ROLL CALL:	John Berrey, Chairman	Present
	Larry Ramsey, Secretary	Present
	Ranny McWatters, Treasurer	Absent
	Marilyn Rogers, Member	Present
	Tamara Reeves, Member	Present

DECLARATION OF QUORUM: announced by Larry Ramsey
Meeting w/ SR Asst. GM and Asst GM

Personnel

- Jonathon Tinsley
 - Warehouse
 - Pre – opening employee
 - Jani will do a salary review and present back to DDA for decision

Nurse Practitioner

- Met w/Freeman to discuss issues
- HIPPA Violation
 - Ask Freeman to pay 60 day out
- Searching for new
 - Dr. Dooney med director for the Tribe, may have suggestions

PTO Policy

- Proposed to change cap of number o hours to 240
- Recommendations from discussion
 - No cap, but must use a minimum of 40 hours a year.

Motion by DDA Secretary Larry Ramsey to approve change to PTO policy (remove cap, but require a minimum usage of 40 hours per year). Seconded by DDA Member Marilyn Rogers. Vote: JB: yes; RM: absent; LR: yes; MR: yes; TR: yes (4 yes 0 no 0 abstain 1 absent) Motion Carries.

Team Member Spouse Gaming policy

- Proposed
 - Allow
 - Participate in promos
 - Earn play and earn gifts
 - Get the F&B specials
 - Can not
 - WAPS
 - Cash – promos
- Draft a revised policy and present to DDA for approval

Injury Updates

- Judith Alderson (gold card)
 - Broken shoulder
 - Negligence on both parts
 - 2.9 million coin in
 - Working on settlement
- Chassidy McDade
 - 2 year old son broken femur @DLC
 - Needs constant care
 - Child care expenses to be paid by DCR
- Mc Creedy Tree Service
 - Limb drop
 - Still in hospital
- Dave Clark
 - On FMLA

Buffalo Grille

- Lucas to be manager for awhile
- Changes in the works – will be presented to DDA

Back to School Yard Sale

- Team members can donate
- Proceeds to go to the TMRF

School Supplies

- No back packs, but will hand out basic supplies

Hotel Proposals

- Proposal to close Casino Coat Check
 - We would eliminate the coat check services at the main Casino Coat check area.
 - This would eliminate 5 seasonal team members.
 - Currently at least 50% of the time we have this function staffed there are no coats being checked because of the weather conditions. The only time we have a need is days when it is really cold. With the weather in this area it is really hit and miss even in the winter and the majority of the time these team members are doing nothing.
 - The coat check function can be handled at the Guest Services desk with the staff they currently have. They have portable coat racks that can be utilized.
 - In the winter when we have events in the banquet rooms or Pavilion we can open the Hotel Coat Check room to accommodate these functions.

Consensus of the DDA to close the Casino coat check.

- Proposal to reduce Retail Space
 - The plan would move the Retail shop to the rear area of the current Shop.
 - This would allow VIP Services to occupy the front glassed in area and offer VIP services to our better players. This would also locate them in a much more accessible area of the Casino.
 - We would need to add a new entrance to the back area where the Retail shop would be located.
 - This would allow the shop to use the two office areas behind it for storage and hopefully free up their current storage room.
 - This would allow us to continue to sell a limited selection of items and keep the box office operating with a very limited staff.
 - A decision would need to be made on the need for a Manager for such a small operation.

Look at floor plan and options, like idea, but need more information to make decision.

- Proposal to charge for Valet Parking
 - The proposal is to begin charging for valet parking at the rate of Silver and Gold cardholders and Hotel Guests free, Bronze cardholders \$3.00 and guests that do not have a card \$5.00.
 - Currently we are parking an average of 9167 vehicles per month in Valet Parking
 - I am estimating that many of these are repeat guests that are gold and silver cardholders which I am estimating at 30% of this volume.
 - This leaves 6417 vehicles belonging to Bronze cardholders or guests who do not have a card.
 - Based on our card usage which averages 50% I again will estimate that each of these categories represent half of that total.
 - Using these calculations would result in additional revenues of \$25,664 per month or \$307,968 per year.
 - We would also need to reimplement the supplemental tip policy in the event that tips should drop below the \$5.00 threshold.
 - I actually do not believe that we will see a big reduction in tips as historically the two groups that we will be charging are the two that tip the least.
 - We would need to install a POS system at the valet desk with the capability of redeeming comps and points.
 - We would need to create a position of Valet Key Attendant as they will have to be able to draw a bank and work with money.
 - Gold, Silver, Quapaw - \$0
 - Bronze - \$3
 - Nonmember - \$5

Consensus of the DDA to approve charging for valet.

Host Commissions

- General discussion
 - Quarter comparison year over year up \$64,00 net income
- Would like to make modification in October (new fiscal year), will present to DDA for review and approval

October Promos

- Reviewed presented promos for approval
 - **10-10 Blackjack Tournament:** 4:00 pm to 7:00 pm - Sign up Monday through Tuesday - \$10 buy-in and receive \$10 in Table Play – Limited to the first 56 entrants – 1st Place/\$250, 2nd Place/\$150, 3rd Place/\$100, 4th – 7th Place/\$10 in Table Play
 - **Mystical Multiplier:** 9:00 am to 11:00 pm on October 1, 8, 15, 22, & 29 – Player's points will be multiplied while playing any EGM machine, table games, or poker.
 - Bronze: "Black Cat" cards for 2x, 3x, or 4x points multiplier
 - Silver: "Mummy" cards for 4x, 5x, or 6x points multiplier
 - Gold: "Witch" cards for 6x, 7x, or 8x points multiplier
 - **Tailgating Play and Earn:** 9:00 am - 10:30 pm – Two items per day
 - October 2 - Players that earn 175 points can receive a BBQ Utensil Set
 - October 9 - Players that earn 200 points can receive a Waterproof Reversible Blanket
 - October 16 - Players that earn 225 points can receive a Stadium Chair
 - October 23 – Players that earn 225 points can receive a Tailgating Table
 - October 30 – Players that earn 250 points can receive a Compact Lounger
 - **Young at Heart:** 9:00 am to 4:00 pm - Players over 50 years of age can earn double points on their Q Club card and can enjoy the **Young at Heart Slot Tournament** from 9:00 am to 2:00 pm – Players can win up to \$250 in Q Play. If the guests claim their prize between 2:15 pm and 3:00 pm, they will receive an additional \$100 in Q Play. Players 50 and over also receive a \$4.95 breakfast special in Buffalo Grille.
 - **Wicked Weekends:** Every weekend in October, Drawing tickets will be awarded to participants that have a straight or better - Every hour from 4:00 pm on Friday to 5:00 pm on Sundays one name will be drawn from the drum to win \$100 cash
 - **Monster Bash EGM Tournament:** 2:00 pm - 8:00 pm – Registration starts at 1:55 pm - \$10 buy in and receive \$10 in Q Play
 - 1st place: \$5,000
 - 2nd place: \$2,500
 - 3rd place: \$1,800
 - 4th - 10th place: \$100 in Q Play
 - **Sweet Treats:** 3:00 pm to 7:00 pm – First 1,000 Q Club members to register at the Q Club will choose a preloaded Hershey Candy Bar with one of the following prizes attached:
 - \$500 cash voucher
 - \$50 cash voucher
 - \$10 Q Play
 - \$5 Q Play
 - Free Lunch Buffet at Spring River

November Promo review

- Four Score – main promo
- Winter Warm up – play & earn
- 10/10 BJ Tournament
- Turkey play and earn
- VGT VIP tournament
- Calling all daubers – bussing bingo
- Happy Holidays gift - bake ware

Annual bonus

- General discussion, keep accruing for now

Adjourn 12:13 pm