

DDA/Director's Meeting  
July 25, 2013

- **Attendance:**

- DDA:
- Exec: Jani Cummings, SR AGM  
Ernie Dellaverson, AGM  
Melissa Wakefield, Exec. Admin.
- F&B Brian Kenney, Director
- Finance: Kent Jones, CFO
- Purchasing Jerri Montgomery, Director
- Facilities: Ernie Caruthers, Director
- IT: Dave Clark, Director
- Marketing: Shawn Carlson, Director
- Security: Bill Goodwin, Director
- Surveillance: William Cornell, Director
- Gaming: Bob Moritz, Director
- PR: Sean Harrison, Manager
- Hotel: Bob Bergquist, Director
- H.R.: Hillary Shadwick, Manager
- TGA: Barbara Collier, Director

Jani Cummings

- Power switch test Monday
  - All BOH emergency lighting on
  - Elevators Kappa tower – did not work
  - PBX/Hotel front desk – did not work
- Up Coming events
  - Pink Ribbon Gala 400+ people, July 26
  - Silver upgrade parties - 1000 people 7/27
  - Red Neck Wedding 300+ in pavilion 7/28
  - Jake Owen 8/2
  - MSSU Southernfest – 8/1 in pavilion
  - Gold Upgrade party – 8/3
- Year end review rallies
  - Tentative for Oct 17-18
  - 3 – 1 hour mtgs 7/12/5
- PTO, change to policy – no limit to hours carried over, but must use at least 40 hours a year
- Weekly reports
  - Make sure you get them in
  - Only getting 4 currently
- MOD
  - Continue program
  - Need to do less at the end of the quarter

- Front line
  - Continue program
  - Keep momentum up
- Team member gaming policy – please review for discussion at next meeting

#### Kent Jones

- Violated to covenants of loan on expansion
- Amendment waiver approved by CIT
  - Loosened through 2015
  - 37.5 basis points fee (\$135k, plus legal)
  - Continue to cut cost
    - Keep labor in line
  - Budget for 2014 has been completed

#### Bob Bergquist

- 90.1% occupancy for July
- Matrix has stabilized

#### Ernie Dellaverson

- Marlon Blackwell
  - Architect working on Kansas expansions proposal
  - Send out request for space by dept
    - 100 slots
    - 20 tables
    - 1 restaurant w/bar
    - Cage
    - Total - approx 40-50K sqft

#### Barbara Collier

- MICS issues – being resolved
- Marketing – working well with TGA on submissions
- EGM – Bally's
  - At a stand still
  - Casino owns machine (tied to 12 others)
  - Downstream responsible for analysis
    - Contact BMM for review
- NIGC
  - Wants to have a training conference at Downstream

#### Shawn Carlson

- John Wolfe – Tuesday Night
  - 200 people
- Christmas in July (employees)
  - \$7000 profit
- Lootin the Booty ends Sunday
- Play and earns on Tuesdays have increased the coin in

- Requested a list of possible indoor acts
  - Dates have been identified
- Red Dirt Groups want to do a benefit
  - Miller/Coors Sponsor - \$20,000
  - 9/2

#### Jerri Montgomery

- School supplies have been ordered
- New produce company C&C – 5 weeks out
- BBQ Event in Aug
  - Stein are in
  - Shirts and plaques have been ordered
- Additional lobby benches have been ordered
- Joe Smith Company coming in to bid the QStore

#### Bill Cornell

- Spa door access control
- DDA access control
- Indoor pool access w/room keys
- valet gates in progress
- working on review of access matrix

#### Hilary Shadwick

- team member yard sale Aug 5-7 in pavilion
- 2014 benefit changes – marketing creating posters go out starting next week
- Annual open enrollment November 5,6,7

#### Dave Clark

- System error
  - 3-4 min validation error (15-20 people had to go to cage)
- Working on server clean up
- New PCs coming in and being installed
- Down 3 techs

#### Brian Kenney

- All outlets are up in covers with hotel occupancy up

#### Ernie Caruthers

- Power switch test conducted
- Leaks in ceiling in spa – working with MCC to get solution
- Accent lights on building – sent options to DDA for opinion
- Found retro fit for ground lighting at port a cache (\$50K approx cost)

#### Sean Harrison

- Tribal/nongaming PR in capitals of Topeka and Little Rock

#### Bob Moritz

- Offer out to VGT for more games
- VGT tourn Sept 7/8 VIP invites going out
- Machine changes & WAP
- Poker tourn – MSPT
- Table games
  - Bringing back D/R Shift manager, 3 days in pit
- Possible new game
  - Luna Poker
  - Sean researching