

Downstream Authority of the Quapaw Tribe of Oklahoma Regular Meeting
November 18, 2011

Meeting Called to Order: 9:02am

ROLL CALL:	John Berrey, Chairman	Present
	Larry Ramsey, Secretary	Present
	Ranny McWatters, Treasurer	Present
	Marilyn Rogers, Member	Present
	Tamara Smiley, Member	Present

DECLARATION OF QUORUM: announced by Larry Ramsey
Jani/ Steve/Tim

Team Member Handbook

- Changes and updates presented – see attached

Motion by DDA Treasurer Ranny McWatters to approve changes and updates as presented. Seconded by DDA Member Marilyn Rogers. Vote: JB: Yes; LR: Yes; RM: Yes; MR: yes; TS: Yes (5 yes, 0 no, 0 abstaining, 0 absent) Motion Carries.

Team Member Holiday Gift

- 4 options reviewed
 - Blankets
 - Jackets
 - Radio
 - Travel bag

Consensus of the DDA to use the brown blanket as the 2001 team member holiday gift

Q Store

- Logo
 - Multiple Options presented (see attached)
 - No gas pump
 - Change color – red/yellow/blue
- Legal Entity Structure for Q Store
 - LLC Under the DDA will help with the tax issues

Motion by DDA Secretary Larry Ramsey to make the QStore a LLC under the DDA. Seconded by DDA Member Tamara Smiley. Vote: JB: Yes; LR: Yes; RM: Yes; MR: yes; TS: Yes (5 yes, 0 no, 0 abstaining, 0 absent) Motion Carries.

- Org Chart
 - C Store to report to GM
 - Additional “department”
- Fuel Supplier
 - AVP Petro – currently using at the OGAHPAH C Store
 - Petromark
 - Arrow Star
 - Unbranded – have not found a branded company that will allow the QCard

- Uniforms – general discussion
 - Polo (casual)
 - Button down shirt
 - Pants/shorts – seasonal
- Consensus of the DDA to do a polo w/ Kahki pant/shorts